

User Stories Template

 Gather just key business requirements and user requirements, not elaborate yet.

Note: Make key-phrase with strong format (bold) if you think it is a much-needed requirement.

Project Objectives

We need a new system to **streamline** our education management and **bring the added values** for our prospective business.

Business Requirements

(from stakeholder's perspective)

- We need a new system to meet the **cost-cutting** and **performance improvement**.
- We need a strong **data visualization tool** to analyze our mass data storage so that we can generate the **accurate monthly sales forecast**.
- We need a strong automation tool so we are notified of any important updates instead of overwhelmed emails.

User Requirements

Epic: Provide tools for teacher

- As a Teacher, I want to be able to edit subject scores on a grid, just like Excel sheet. I also want the system to **save my modified data automatically** like gmail does, say every 5 minutes to avoid the Internet lost or power outage.
- As a teacher, I want my activity history to be **viewable in graphical form** so I can understand it easily and show it to my HR to approve my timesheet.

Epic: Streamline and simplify HR works



- As a HR, I want to be able to add or edit records **quickly and easily** so I can keep the app current with my teaching assistant.
- As a HR, I want to see the “Quick Launch” which includes the dashboard of latest information and my to-do-list.
- As a HR, I want to be able to **bookmark my frequently used pages** and place them in the shortcuts so I can see the shortcut in the “Quick Launch” screen.

Epic: Easy way for managers to access the important information.

- As a Director, I want to be able to see the **quick reports** sent to me via email with a link, either automatically sent weekly or submitted by my subordinates.
- As a Unit Manager, I want to be able to see the **aggregated reports** after I go through the Dashboard and click to expand a summary report.

Epic: Reporting

- As a Non-tech Staff, I want to be able to run the report (static reports) with simple steps and **a few clicks away**.
- As an Advanced User, I want to be able to **config the custom reports** which provides fully customizable and possibly real-time reports (dynamic report tools).

Epic: Automation Workflows

- As a HR/Teacher, I want to be able to create a task, categorize or tag a task, trace a task, pause a task, pushpin a task, snooze a task and share it with the followers.
- As a Teacher, I want to be **notified of** new questions and notifies students of updates to their questions.

Epic: Security

- As a Teacher, I want to **restrict downloading** certain files to students that are enrolled in sessions I specify.



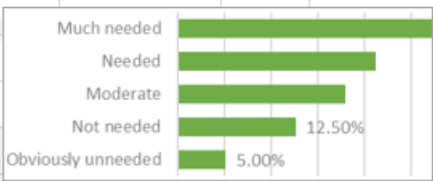
- As a HR with permissions to access employee’s salary, I want to be able to be equipped readily available with the **secondary password (2-digits passcode)** to lock my currently logged-on Web after I’m away from the desk for 5 minutes.

Epic: Enhanced UI/UX

- As a Generic User, I want to be **reminded of recent updates.**
- As a Generic User, I want to be able to **switch different views:** List View, Grid View, Calendar-based View, Photo-Slider View etc.
- As a Generic User, I want to be able to **bookmark any page links** and will be able to see my bookmarks in the top-section of Dashboard page called “My shortcuts”. This feature is TBD in prospect versions.
- As a Generic User, I want to be able to see my “**Recently viewed pages**” in the Dashboard. This feature is TBD (To Be Determined) in prospect versions.
- As an Admin, I want to be able to change colors, set SMTP mail credentials, change the text on menus, hide or show menu options.
- As an HR, I want to view the employee information in the **Tab-based views.**
 - As the employee data is long (more than 50 fields) so I want to divide the data set into different sections.
 - As there are a number of unused information which users will feel overwhelmed, I want to the app to **present information progressively with minimum information**, reveal more information naturally or by taping on a certain button (i.e. Show More).

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Tips:

Một yêu cầu (requirement) sau khi phân tích sẽ được phân loại như sau:	
Mức Độ Ưu Tiên	Must Have: Bắt buộc phải có
	Should Have: Nên có
	Could Have: Có thể có, có thể không
	Won't Have: Không nhất thiết phải có
	
Một yêu cầu sẽ có những thuộc tính sau:	
Probability:	Tần suất sử dụng (ít sử dụng, thường xuyên, thi thoảng...)
Impact:	Phạm vi ảnh hưởng đến các tính năng khác
Degree of risk:	Mức độ rủi ro (rủi ro kỹ thuật, rủi ro tích hợp...)
Weight (hoặc Story Point):	Trọng số thể hiện độ phức tạp (1-3 points), hay tương đương với Story Point trong SCRUM
Workload (man-hours):	Khối lượng công việc (bỏ qua rủi ro phát sinh sau này)

TIGO SOLUTIONS